



## City of San Antonio

### ADVERTISEMENT INFORMATION ONLY

**Solicitation Type and Name:** Request for Interest – License of Sports Fields at Southside Lions Park

**Solicitation Number:** RFI 2015-058, 6100006026

**Description:** The City of San Antonio, Parks and Recreation Department (“City”), seeks to ascertain the level of interest by non-profit organizations whose service delivery includes youth baseball sports leagues for the long-term license and operation of a sports field complex at Southside Lions Park at the operator’s sole expense.

Through this RFI the City will establish interest in a long-term license for full operation of the sports complex located at Southside Lions Park while clearly identifying the attributes for success to maximize league play and facility maintenance at the City’s sports complex described in this RFI. Operation of the facility described in this RFI will be at the sole expense of the operator without subsidy by the City or Bexar County.

**Applicable Product Categories:** 97102, 98803

**Date Issued:** Friday, May 15, 2015

**Due Date & Time:** Friday, May 29, 2015 at 3:00 p.m. CT

**Pre-Submittal Conference:** N/A

**Staff Contact Person:** [karen.dlugosz@sanantonio.gov](mailto:karen.dlugosz@sanantonio.gov)

Pursuant to Section 011 – Restriction on Communications, Respondents are prohibited from communicating with: 1) elected City officials and their staff regarding the RFI or proposals from the time the RFI has been released until the contract is posted as a City Council agenda item; and 2) City employees from the time the RFI has been released until the contract is awarded.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFI to the Staff Contact Person listed below until 3:00 p.m. CT, on Friday, May 22, 2015. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail:

Karen Dlugosz, Senior Management Analyst  
City of San Antonio, Parks and Recreation Department  
[karen.dlugosz@sanantonio.gov](mailto:karen.dlugosz@sanantonio.gov)

The City will coordinate with Bexar County on responses to all questions regarding this RFI. Such questions and responses will be posted with this solicitation.

To view this solicitation, go to <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City’s SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response.

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov)

**Note:** After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list.